



Twin Oaks Elementary
700 Lisane
Laval (Québec) H7P 3T2
T 450 680-3045
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twinoaks.schoolqc.ca/

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COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD
www.swlauriersb.qc.ca



August 20, 2020

Twin Oaks Elementary School Important Information for our Return Back to School

Dear Parents/Guardians and Students,

On behalf of the teachers and staff, we would like to warmly welcome you to the 2020-2021 school year. We would like to thank you collectively for the support, kindness and adaptability that you have demonstrated throughout this unprecedented period of time. It is with great confidence, that we must once again count on your spirit of collaboration in order to safely and successfully begin the school year.

As you are aware, the ministry of education has announced that **all students must return to school, in person, for the fall 2020 term**. Teachers and staff are excited to see the return of both new and old students. The school team is working diligently to provide a welcoming environment and opportunities for academic success and personal wellness for all.

In recent days, you received the **SWLSB Back-to-School Plan and Emergency Protocol**. In order to address the specific needs of Twin Oaks and to facilitate your child's **return to school on September 1st**, we have prepared a detailed list of essential information for you to review. Please take the time to familiarize your children with these new procedures and protocols. It is our common goal at Twin Oaks to follow the government public health directives and ensure the safety of our students and staff for the duration of the school year. We will be closely monitoring developments as we work through this pandemic and will make all necessary adjustments should public health measures change.

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First Day of School:

- Tuesday September 1 (grade 1 to 6): 8:50 am
- ***Pre-Kindergarten and Kindergarten will follow the Progressive Entry schedule we provided in July. You will find a copy attached with this communication, as a reminder.

As every year, all the students will be directed to the schoolyard on September 1st, at 8:50am. Staff employees who will be on hand to assist your children. You will be receiving a notification from the school informing parents of the homeroom teacher your child will be part of this school year.

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Arrival/Dismissal/Recess/Lunch:

There will be 3 arrival/dismissal access points for our school. They are as follows:

- Pre-Kindergarten, Kindergarten, and Grade 1 students will have access by the entrance at the central part of our school (Atrium).
- Grades 2-4 students will have access by the entrance closest to Marian Street.
- Grades 5-6 students will have access by the entrance closest to Martin Street.

Recess will be organized to respect social distancing between classes, with a new staggered schedule to comply with the parameters set forth by the ministry. There will be several zones in the school yard to facilitate a social distancing process. The students by class will have an opportunity to rotate so that they have access to all play areas/structures.

Lunch period will be held in their respective classroom, monitored by more supervisors this year. Cafeteria service begins as of September 8th. All are required to pack a lunch from home between September 1-4. Mr. Ted, our service provider, will be communicating directly with our parents the week of September 1st with more details. The main office will remain closed as usual between 12:25pm-1:20pm.

Daycare Services:

Daycare is available between 7:00am-6:00pm. Registrations are being collected through the daycare technician: 450-680-3045 ext: 7417. Deadline for registrations should be completed no later than August 27th. More information on procedures will be shared to all registered parents by our Daycare team by September 1st.

Bus Transportation:

Bus Transportation will be available. Please refer to the school board website for routes for your area.

COVID Safety Measures (as per Santé Publique):

Hand hygiene routines are compulsory and will be reinforced for all students upon entering our building. Students will have access to a sink to wash their hands. Soap and sanitizer will be available and replenished regularly. Cleaning schedules and procedures will be put in place to ensure that high-touch areas are regularly disinfected throughout the day.

Physical distancing must be respected and reinforced at all times. All SWLSB employees will model physical distancing and hygiene measures with the student population at all

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times. Authorized visitors must respect a distance of 2 meters at all times with staff and students as well.

New water fountains have been installed at our school. As an environmental friendly initiative, we are officially a 'plastic bottle free school'. Administration has purchased reusable water bottles for all students. Please feel free to use our gift, or one of your own.

Masks:

- **Pre-School -Grade 4 students:**

Not be mandatory for students from preschool up to and including Grade 4, however, students will be strongly encouraged to wear them in school during transition times and on transportation vehicles.

- **Grades 5 and 6 students:**

Required to wear a face covering/masks when using transportation and in common areas (hallways, cafeteria and other common areas in the school) or in the presence of students from a different stable group. The face covering/mask can be removed when they are in their regular classroom with their class-group.

- If, for an exceptional reason, a student forgets their face covering at home, the school/centre will provide a disposable mask.
- Two metres must always be maintained between students and school staff, except for preschool (Kindergarten for 4-year-olds and 5-year-olds) where physical distancing will not be compulsory between students and teachers.
- We ask that you label your child's mask. Please note that your child is the only person who is permitted to touch their mask. Adults and students will not be permitted to correctly put on the mask for your child.
- All teachers will have a first aid package for minor injuries on hand in each classroom.
- Should a student display flu-like symptoms, they will immediately be separated from others and redirected to the building's isolation room where a "COVID-19 Emergency Kit" will be made available. Parents or guardians of a symptomatic student will be notified immediately of their child's status and be asked to pick them up immediately. Please assure that a Plan B is in place for yourself should you not be available. Any student who tests positive cannot return to the school until permitted by their local public health authorities.

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School Fees/Classroom Supplies/Workbooks/Agenda:

- School fees will be issued to parents shortly.
- Workbooks will no longer be distributed at school next week. Workbooks and agenda will be provided by the teacher in their respective class.
- To minimize contact, we highly encourage all to pay school fees online or by credit card by phone with our school secretary.

Homeschooling Inquiries:

The Homeschooling Department are available to answer any homeschooling related questions. The Department is open daily from 8:00 am to 4:00 pm and there is always a secretary answering the phone.

- a. Phone: [450-621-5600](tel:450-621-5600), extension 1415
- b. Email: homeschooling@swlauriersb.qc.ca

For all further questions, please contact our school secretary, at spotamoussis@swlauriersb.qc.ca or at 450-680-3045 ext: 7415.

Respectfully,

Ms. D. Chronopoulos
Principal
Twin Oaks Elementary