

**Minutes of the Governing Board meeting held on
Wednesday, September 23rd, 2020 at 6:30PM on Zoom**

Present: Anna Mondelli, Mike Leuzzi, Dori Raymond, Debbie Godin, Eric Spooren, Tommy Reis, Natalie Codner, Julie Collins, Julia Durso, Tania Cundari

Administration: Dena Chronopoulos

Absent: Sabrina Valletta, Manda Zalac

1. Call to Order

The first regular Zoom meeting of the Governing Board for the 2020-2021 school year was called to order at 6:31pm by Ms. Chronopoulos who assumes the function of Chairperson until a new Chair is elected.

2. Elections of the Chair and Vice-Chairperson

Ms. Chronopoulos proposes to hold the voting for Chairperson and Vice-Chairperson over zoom through show of hands instead of a secret ballot. This procedure will only apply for this meeting and would need to be re-approved at future meetings. All members agree to the procedure.

Ms. Chronopoulos asks if there are any nominations. Natalie Codner nominates herself. Anna Mondelli nominates herself.

By show of hands of the parent members of the Governing Board the results of the vote for the position of Chairperson are as follows:

- Natalie Codner – 2 votes
- Anna Mondelli – 3 votes

Anna Mondelli accepts the nomination of Chairperson of the Governing Board for the 2020-2021 school year. Ms. Chronopoulos offers the position of vice-chairperson to Natalie Codner. Natalie accepts the nomination of Vice-chairperson of the Governing Board.

→ Debbie Godin joins the meeting at 6:34pm.

→ Anna Mondelli takes over the meeting as newly elected Chairperson at 6:35pm.

3. Hiring of Recording Secretary & Renumeration

Ms. Chronopoulos briefly goes over the duties of the recording secretary and indicates that Melissa Ayotte is interested in returning this year as secretary. Ms. Chronopoulos asks if there are any other nominations. None are put forward.

- ✓ **GB 2020-09-23-01** Motion to hire Melissa Ayotte as Governing Board secretary for the 2020-2021 school year made by Dori Raymond and seconded by Julie Collins. By unanimous show of hands, the motion is passed.

Melissa Ayotte accepts the nomination and is named the Governing Board recording secretary for the 2020-2021 school year.

- ✓ **GB 2020-09-23-02** Motion to accept the remuneration of the Governing Board secretary at \$50.00 per meeting made by Mike Leuzzi and seconded by Debbie Godin. By unanimous show of hands, the motion is passed.

→ Eric Spooren joins the meeting at 6:39pm.

4. Establishing of future Governing Board Meetings

Ms. Chronopoulos suggests to keep the status quo and hold meetings on the third week of every month. That way they can take place after the Teacher Council meetings and she will be able to report what was brought up at those meetings.

The meetings will be held on Zoom until further notice at 6:30pm. All members of the Governing board agree to setting the meetings for the 2020-2021 school year on the following dates:

- *October 21st, 2020*
- *November 25th, 2020*
- *December 16th, 2020 (optional)*

Dates for the 2021 meetings will be determined at a later meeting

5. Review and adoption of Governing Board Internal Rules

All Governing Board present at the meeting agree that they have read the Internal Rules document.

Dori Raymond suggests adding a section about holding meetings on Zoom.

Anna Mondelli suggests adding a rule concerning members who are out of town during online meetings. The current internal rules state that members who are out of town are considered as being unable to attend. Since meetings will be held online for the foreseeable future would it be possible for members to still take part of the meetings while out of the province. Ms. Chronopoulos answers that she will contact the Secretary General and inquire as to the guidelines for online meetings.

→ Resolution tabled until next meeting.

6. Adoption of agenda

Ms. Chronopoulos would like to add the approval of the modified 2019-2020 GB annual report as point 7b.

- ✓ **GB 2020-09-23-03** Motion to approve the September 23rd, 2020 GB agenda with the addition of point 7b mentioned above made by Debbie Godin and seconded by Dori Raymond. By unanimous show of hands the motion is passed

7. Approval of minutes

a. *Minutes of the June 17th, 2020 GB meeting*

- ✓ **GB 2020-09-23-04** Motion to approve the June 17th, 2020 Governing Board minutes made by Tommy Reis and seconded by Debbie Godin. Due to absence from the meeting Eric Spooen, Tania Cundari, Julia Durso and Julie Collins abstain from voting. By show of hands the six members present at the meeting pass the motion.

b. *Approval of the modified 2019-2020 annual GB report*

Ms. Chronopoulos explains the change made to the report.

- ✓ **GB 2020-09-23-05** Motion to approve the modified 2019-2020 annual Governing Board report made by Dori Raymond and seconded by Tommy Reis. By unanimous show of hands, the motion is passed.

8. Approval of General Assembly minutes

- ✓ **GB 2020-09-23-06** Motion to approve the minutes of the 2020-2021 General Assembly made by Tommy Reis and seconded by Debbie Godin. By unanimous show of hands, the motion is passed.

9. Conflict of Interest Forms

Ms. Chronopoulos says she will send out the conflict of interest forms by email. All members should send the signed forms back to the school with their children or by email as soon as possible.

10. New business

a. Fundraising/ECAs

Ms. Chronopoulos explains that the grade 6 camp is postponed for the time being. Ms. Chronopoulos states that there are some errors on the spreadsheet and that she will send a revised version to all members.

- The purpose of the second fundraiser should list Grade 6 Graduation spirit.
- The purpose of the vegetable sales should list the school's beehives.

Tommy Reis asks if the motion is passed does that mean that it cannot be overturned later in the school year.

Ms. Chronopoulos answers that the 'until further notice' clause implies the rest

of the school year unless everything about the current situation changes at which point it will be re-evaluated.

Tommy Reis asks if the grade 2 outings to the park can be extended to other grades as well.

Ms. Chronopoulos answers that at this time the grade 2 teachers are the only ones that have confirmed having plans to go on these outings. The use of the term 'blanket approval' means that every other grade will be allowed to go on outings to the park if they would like to and have asked for parent approval.

- ✓ **GB 2020-09-23-07** Motion to approve the Fundraising and ECA spreadsheet made by Dori Raymond and seconded by Julie Collins. By unanimous show of hands, the motion is passed.

11. Rentals

Ms. Chronopoulos explains that there will be no rentals until further notice. Dance classes for the Pre-Kindergarten and Kindergarten groups will still take place as they are now considered a program instead of a rental.

12. Correspondence

Ms. Chronopoulos explains that everything the school has received in term of news has been sent to parents. All of the letters from Santé Publique were general information and not specific to Twin Oaks.

Natalie Codner asks why emails from the secretary include "please do not respond".

Ms. Chronopoulos answers that some things that are shared with parents are not from the school secretary and as such questions or comments should be sent to the person who wrote the email. If a letter is signed as being from the principal then questions should be emailed to the principal and not to the secretary directly.

13. Question period

Tommy Reis asks if picture day will still be happening this year.

Ms. Chronopoulos answers that yes, it will. Picture day is currently scheduled for October 5th for all classes and October 6th for graduation pictures.

Tommy Reis asks what the plans currently are for Halloween

Ms. Chronopoulos answers that right now Halloween is tentatively scheduled to happen, and that information will be sent to parents closer to Halloween about what the procedures will be.

14. Varia

Ms. Chronopoulos would like to mention that all of the staff at the school have been making sure that the students are doing what they should be doing according to the new guidelines.

Julia Durso asks how the school went about making decisions for the new guidelines this school year and if parent input was considered.

Ms. Chronopoulos answers that the administration team consulted together according to the guidelines given by the school board and Santé Publique. Ms. Chronopoulos explains that parents' input should be expressed at the Parent Committee meetings with the school board and that they will then share the news with the school staff.

- ➔ Meeting interrupted at 7:08pm.
- ➔ Meeting restarted at 7:13pm.

Anna Mondelli asks about the procedures for family members and getting tested/staying home. Are parents understanding what they should be doing?

Ms. Chronopoulos answer that parents have to contact Santé Publique for suspected and possible cases and they will make the decision. The guidelines that the school has sent out came directly from Santé Publique and the school board. Parents have not hesitated to keep their children at home and call the school if they believed there was a possibility of having the virus and have been respecting the guidelines concerning testing and possible cases.

15. Date & Time of Next meeting

- Wednesday, October 21st, 2020 at 6:30pm.

16. Meeting Adjournment

- ✓ **GB 2020-09-23-07** Motion to adjourn the Governing Board meeting at 7:22pm made by Dori Raymond and seconded by Julie Collins. By unanimous show of hands, the motion is passed.

Date minutes approved: _____

Chair: _____ **Principal:** _____