



TWIN OAKS PARENT PARTICIPATION ORGANIZATION MINUTES OF MEETING HELD SEPTEMBER 27, 2022

<u>PARENTS IN ATTENDANCE:</u>	
Lori Martins	Melanie Andrade
Diana Monzon	Jessica Araujo
Sophia Pace	Nancy Moniz
Elena Montecalvo	Sara Maselli
Vanessa Ross	Tania Florio
Niki Dimas	Susie Papadeas
Alex Hudon	
<u>PRINCIPAL:</u>	<u>VICE-PRINCIPAL:</u>
Ms. Dena Chronopoulos	N/A
<u>TEACHER DELEGATE:</u>	
Mrs. Sabrina Evangelista	
Mrs. Debbie Godin	

1. CALL TO ORDER (Seot. 27, 2022)

- The meeting was called to order at 18:37

2. APPROVAL OF THE AGENDA

- Motion to approve the agenda of the meeting made by Tania, seconded by Susie.

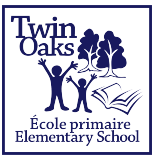
3. APPROVAL OF THE MINUTES

- Motion to approve the minutes for May 2022 minutes - tabled for approval until the next meeting.

4. PPO ELECTIONS FOR THE 2022-2023 SCHOOL YEAR:

- CHAIRPERSON: Elena Jennifer Montecalvo
- CO-CHAIRPERSON: Maria Cristina Pace
- SECRETARY: Lori-Ann Martins and Vanessa Ross
- TREASURER: Melanie Andrade
- VOLUNTEER COORDINATORS (2): Jessica Araujo & Tania Florio
- GOVERNING BOARD APPOINTEE: Maria Cristina Pace

Mrs. Godin and Mrs. Evangelista collected and counted all the votes for Chairperson and Co-Chairperson. Mrs. Chronopoulos will hold all the votes for 30 days should anyone wish to contest.



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5. CHAIRPERSON'S REPORT (Elena Montecalvo):

- First order, asked that all PPO members present at the meeting introduce themselves.
- Google Classroom will be created for the PPO members to communicate and find important information related to PPO fundraising and procedures. An email will be sent to all PPO members to join the group within 48 hours from end of meeting. The zoom link for all our future virtual meeting will also be found on this PPO - Google Classroom.

6. PRINCIPAL/VICE-PRINCIPAL'S REPORT:

- Principal Ms. Dena Chronopoulos welcomes all new and returning PPO members. She's looking forward to another great year and all the new initiatives.
- Principal Ms. Dena Chronopoulos discussed a field trip for the entire school: tubing / tentative date of January 20, 2023. Due to transportation issues, we will have to split the students to 2 different locations. We're looking into Les Glissades Domaine des Pays d'en Haut and Super Glissades Saint-Jean-de-Matha.
- The PPO has a petty cash but it's limited and can't reimburse big purchases (i.e. \$250 or more). If purchasing items for the school for a fundraiser, please expect a 3 to 4 week delay for your reimbursement. Purchases made at Dollorama, SAQ, local private businesses or on Amazon aren't approved by the SWLSB. A list of approved businesses will be provided to the Chair; please consult the list prior to purchasing goods.

7. TEACHER'S DELEGATE REPORT:

- Mrs. Sabrina Evangelista asked if PPO would allocate some funds again this year to the upcoming Teachers' convention. PPO has contributed \$20 to \$30 per teacher in the past. PPO decided to change the allocation to an "anytime use during the school year" and granted \$30 per teacher. We have 35 teachers this year. Voted by the PPO, results were unanimous, all in favour.

8. TREASURER'S REPORT (Melanie Andrade):

- Tabled to next month.

9. VOLUNTEER COORDINATORS (Tania F. and Jessica A.):

- Collecting volunteer forms and sending the emails for expiring background checks.



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10. FUNDRAISERS:

- PIZZA DAYS (Lori and Diana Monzon): Looking for new supplier; Mrs Chronopoulos has a contact for Quebec Pizza and will inquire. Details will be provided at next meeting and looking at option to have pizza weekly.
- CHOCOLATE BAR DRIVE (2022 lead to be announced): We will assign lead and determine the timeline of the event at the next PPO meeting. This time, we would like to look at the option of collecting the money before delivering the boxes to the students to avoid the losses we encounter every year.
- SUPER RECYCLEURS (Lori Martins): Next event date October 16, 2022. Requesting 3 volunteers per block of 2 hours. Looking at option to have the bake sale again during the event. Voted by the PPO, results were unanimous, all in favour.

11. EARMARKED FUNDS:

- Tabled to next month's PPO meeting.

12. OTHER BUSINESS:

- Halloween 2022: Mrs. Chronopoulos proposed purchasing 30 pumpkins (one for each classroom and includes daycare classes). We would purchase them one week prior to the Halloween activity date. Quote from Ferme Marineau at \$11 per large pumpkin plus \$100 delivery fee. Some volunteers will be reaching out to other local farms or grocery stores to compare cost. Voted by the PPO, results were unanimous, all in favour.
- Mrs. Chronopoulos is taking care of treating the kids to Mr. Puffs on Halloween.
- Movie Night: tabled until next meeting.
- Mrs. Chronopoulos requested an allocation of \$15 per student (approximately 550 students) toward the intelligent classroom initiative to purchase one more classroom of chrome books (cost is estimated at \$7750 per class). Voted by the PPO, results were unanimous, all in favour.
- Bake sale requested and suggested for our upcoming Parent -Teacher Night on November 24th, 2022. Voted by the PPO, results were unanimous, all in favour.
- Request to bring back the community breakfast with the help of the PPO. Mrs Chronopoulos suggests that the students of T.O.E.S eat for free and their family members will pay \$5/guest. Projected date Dec.22, 2022. Voted by the PPO, results were unanimous, all in favour.
- "Waffle Box": Peanut free waffles would be sold the last Thursday of every month. Each box cost \$3.00 and sell for \$5.00. Profit of \$2.00 per box for our school. The profit will be allocated toward "Tech tools for our school". Voted by the PPO, results were unanimous, all in favour.



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- Citrus Fundraiser: Boxes or bags of Citrus fruit would be sold. More details to follow at the next meeting. Voted by the PPO, results were unanimous, all in favour.
- Big Box Sale: Melanie Andrade will advise if we can have Holiday cards boxes added to our options and if so, can we have them delivered before the Holidays. PPO will vote on google classroom and depending on results, present to governing board for their approval. More details to follow on PPO's google classroom.

13. ADJOURNMENT:

- 20:27

Next meeting: OCTOBER 20, 2022 AT 18:45 - VIRTUAL MEETING
(LINK WILL BE FOUND ON GOOGLE CLASSROOM CREATED BY PPO CHAIR ELENA M.)

Nancy, secretary