

**Minutes of the Governing Board meeting held on  
Wednesday, November 25th, 2020 at 6:30PM on Zoom**

**Present:** Anna Mondelli, Mike Leuzzi, Dori Raymond, Debbie Godin, Julie Collins, Eric Spooen, Tommy Reis, Natalie Codner, Julia Durso, Tania Cundari, Sabrina Valletta, Manda Zalac, Vanessa (parent guest)

**Administration:** Dena Chronopoulos, Jessica Savard

**Absent:** N/A

**1. Call to Order**

The third regular Zoom meeting of the Governing Board for the 2020-2021 school year was called to order at 6:31pm by Anna Mondelli.

**2. Adoption of agenda**

Anna Mondelli explains that during the GB chair meeting it was explained that only GB mandated topics should be included in the New Business at meetings. As such points 7c and 7g will be removed from the agenda.

Natalie Codner asks why they need to be removed.

Anna Mondelli answers that those points are a part of the principal's report and should not be made as separate points later in the meeting.

Ms. Chronopoulos explains that when matters are brought up in her report the questions that are asked should be based on what is in the report. Questions for more information should be made in the form of a phone call to the administration.

Natalie Codner asks if the removal of the points from the agenda means that questions should be asked during the reports.

Ms. Chronopoulos answers that questions about the report should be about clarity only, not additional questions on the topics.

- ✓ **GB 2020-11-25-01** Motion to approve the November 25<sup>th</sup>, 2020 GB agenda with the removal of points 7c and 7g made by Julia Durso and seconded by Dori Raymond. By unanimous show of hands, the motion is passed.

**3. Approval of minutes**

- a. *Minutes of the October 21st, 2020 GB meeting*
- ✓ **GB 2020-11-25-02** Motion to approve the October 21<sup>st</sup>, 2020 Governing Board

minutes made by Debbie Godin and seconded by Dori Raymond. With 1 abstention and 11 votes for the motion is passed.

4. **Internal Rules of Operation 2020-2021**

Nothing has changed.

5. **Reports**

a. **Principal**

Natalie Codner asks how many active cases there are currently in the school. Ms. Chronopoulos answers that everyone is back in school except class that is coming back on Friday, October 27<sup>th</sup>. Ms. Chronopoulos specifies that 1 case means 1 person in communications and not one entire class.

Natalie Codner asks how bus drivers are made aware if there are cases on their bus.

Ms. Chronopoulos answers that Santé Publique, the school board's transport department and the school administration makes calls for those matters but the decisions as to how things are handled are not handled by school directly. They do as they are instructed.

b. **Chair**

On behalf of parents who have reached out to the GB Anna Mondelli asks if the rules concerning gifts will be the same for Christmas as they were for Halloween, meaning no outside gifts will be permitted.

Ms. Chronopoulos answers that a letter will be sent out to parents soon with that information.

Anna Mondelli asks what is the plan for December 17<sup>th</sup> and 18<sup>th</sup>.

Ms. Chronopoulos answers that the school board will send information when they receive it. The teachers will follow up with parents individually according to their plans. It will not be online classes, it will be checking in. Teachers will provide activities and will be available if needed.

c. **Parent Committee**

No questions.

d. **Daycare**

Tommy Reis asks if December 18<sup>th</sup> can be chosen as one of the three Ministry attributed ped day.

Ms. Chronopoulos answers that the school asked, and they were told that they could not.

Anna Mondelli asks how things are going on Ped Days now that Daycare closes at 4:30pm.

Sabrina Valetta answers that there have been no issues.

e. PPO

Anna Mondelli goes over the PPO report and goes over the Fundschrift fundraiser (see November PPO report).

Julia Durso asks what is the average rate of return.

Anna Mondelli answers that it is around 2 to 20%.

Julia Durso asks if there is a start up cost for the fundraiser and if reminders will be sent out to parents about it since there is no end date indicated.

Ms. Savard answers that there's no end date as the fundraiser will run throughout the year including the summer and reminders will be sent out sporadically. In September the new PPO will be able to review the fundraiser and decide if it is worth continuing. Ms. Savard adds that there is no start up cost.

Julia Durso asks if grandparents and family members can also order.

Ms. Savard answers that yes, everyone with the school's link can order.

Anna Mondelli explains that PPO would like to start the spice sale fundraiser as well.

Natalie Codner asks if the spices will be shipped directly to the homes this year because of the current circumstances.

Ms. Savard answers that yes, they will be shipped to the homes directly.

- ✓ **GB 2020-11-25-03** Motion to approve the PPO Fundschrift and Spice Fundraisers made by Julia Durso and seconded by Debbie Godin. By unanimous show of hands, the motion is passed.

**6. Public Question Period**

No questions

**7. New Business**

a. No Fundraiser

b. No Rentals

c. New End of Term as per MEESR (January 22 2021)

Ms. Chronopoulos goes over the changes. The term will end January 8<sup>th</sup> and report cards will go out to parents the week of the 18<sup>th</sup>. The second term will run from January 23<sup>rd</sup> until the end of the year. The deadline for parents to receive the report cards is July 10<sup>th</sup>.

d. Educational Summary Report

Ms. Chronopoulos says that the report is what was approved by the 2019 GB. The Covid-19 situation interrupted the application of the report as of March 13<sup>th</sup>. No changes were applied to the report. Once approved the report will be shared with the school staff, the parents as well as on the school's website.

Dori Raymond asks if the format presented is what will be uploaded on the website.

Ms. Chronopoulos answers that the template was provided by the school board and is the one that must be used.

Natalie Codner asks if the school still has to report the numbers until March 13<sup>th</sup> for the 2019-2020 school year since the school year was interrupted.

Ms. Chronopoulos answers that the PSD department will give the school more information and the staff will go over the data they provide the school.

Julia Durso asks if the statement at the bottom of page 1 can be modified to reflect the school's situation.

Ms. Chronopoulos answers that it will be modified to reflect that the school was closed from March 13<sup>th</sup> until the end of the school year.

- ✓ **GB 2020-11-25-04** The motion made by Tommy Reis, seconded by Manda Zalac and approved by unanimous show of hands moves that the Governing Board of Twin Oaks Elementary School, in accordance with sections 74 and 75 of the Education Act, adopt the Educational Project Report and mandate the school principal to communicate to school staff and to all parents through the school's website, the Educational Project Report as present to the Governing Board on November 25<sup>th</sup>, 2020 with the changes mentioned above.

e. Three Additional Floating Ped Days MEESR

After consulting with Teacher Council the dates decided upon for the floating ped days are Dec. 4<sup>th</sup>, Jan 25<sup>th</sup>, March 8<sup>th</sup>. The school board has been informed and daycare services will be offered as a free service on those dates.

**8. Public question period**

Anna Mondelli would like to commend the school on the online teaching and its way of handling the class closures.

Manda Zalac mentions that emails that are sent from the front office do not make mention of who the emails and documents are aimed at (ex. Specific grades, classes, etc.) and that it is confusing at times because of this.

Ms. Chronopoulos answers that she has taken note of the situation and will be looking into it.

9. **Date & Time of Next meeting**

Ms. Chronopoulos proposes to move the next meeting to either Monday, December 14<sup>th</sup> or Tuesday, December 15<sup>th</sup> because of the school closure on the 17<sup>th</sup> and 18<sup>th</sup>.

All members of the Governing Board agree to hold the next meeting on

- Monday, December 14<sup>th</sup>, 2020 at 6:30pm on Zoom.

10. **Meeting Adjournment**

- ✓ **GB 2020-11-25-05** Motion to adjourn the Governing Board meeting at 7:14pm made by Dori Raymond and seconded by Debbie Godin. By unanimous show of hands, the motion is passed.

Date minutes approved: \_\_\_\_\_

Chair: \_\_\_\_\_

Principal: \_\_\_\_\_