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**Minutes of the Governing Board meeting held on
Wednesday, Sept. 27th 2016 at 6:30PM in Staff Room**

Present: Mary Lazaris, Deni Guerrera, Anna Mondelli, Laura Wittebol, Catheryne Porsenna, Rim Elazab, Leonor Paixao, Jennifer Butler, Ada DiGenova, Erin Oliver, Ellen Denick, Martine Mardirossian, Dori Raymond

Absent:

1. Call to Order

Meeting called to order at 6:32 PM by the principal Mary Lazaris.

2. Welcoming Remarks

a. Introduction of Members

Mary Lazaris welcomes and introduces GB members

3. Adoption of Agenda

GB 2016-09-21-01: Motion to approve the agenda of the meeting of Sept. 21st 2016. Made by Jennifer Butler and seconded by Dori Raymond. All in favor.

Carried Unanimously.

4. Approval of Minutes

a) Minutes of June 8th 2016 Meeting

GB 2016-09-21-02: Motion for approval of the minutes of June 17th 2016 made by Jennifer Butler and seconded by Dori Raymond. Motion carried with five abstentions because of absences.

Motion Carried.

b) Minutes of Annual General Assembly Sept. 7th 2016

GB 2016-09-27-03: Motion for approval of the minutes of the General Assembly Sept. 7th 2016 made by Leonor Paixao and seconded by Anna Mondelli. Motion carried with five abstentions because of absences.

Motion Carried.

5. Procedure for the Election of Chairperson of the Governing Board

a) Election of the Chairperson-

Mary Lazaris explains procedures for the election of Chairperson.

GB 2016-09-27-04: Laura Wittebol nominates Deni Guerrero and is seconded by Rim Elazab. Deni Guerrero is Governing Board Chairperson. All in favor.

Carried Unanimously.

b) Election of the Co-Chair

GB 2016-09-27-05: Laura Wittebol nominates herself and is seconded by Deni Guerrero. Laura Wittebol is the Co-Chairperson of Governing Board. All in favor

Carried Unanimously.

c) Appointment of secretary

GB 2016-09-27-06: Mary Lazaris proposes Mandy Lamoureux as secretary of Governing Board. Motion made by Jennifer butler and is seconded by Erin Oliver. All in favor.

Mandy Lamoureux is Secretary of Governing Board.

Carried Unanimously.

Deni Guerrero now chairs the governing board meeting.

6. Internal Rules of Order

a. Review of rules of operation

Members of Governing Board review Rules of Order of Procedure document

b. Approval / modification of internal rules of order

GB 2016-09-27-07: Laura Wittebol motions to review Rules of Order of Procedure and bring it back to governing board next meeting for discussion, motion seconded by Leonor. All in favor

Carried Unanimously.

7. Calendar of Meetings

Governing Board will be held every third Wednesday of each month at 6:15pm.

GB 2016-09-27-08: Motion to approve the calendar of meetings made by Ada DiGenova and is seconded by Dori Raymond. All in favor

Carried Unanimously.

8. Declaration of Interest

Every member of Governing board reviews and signs Declaration of Interest. Declaration of interest will be sent to the School Board.

9. Business Arising from Minutes

a. E-Votes

GB 2016-09-27-09: Motion to approve the signing of Tetidoch as caterers of Twin Oaks Elementary School. Made by Rim Elazab and is seconded by Costa Lambrakis with two abstentions because of no response.

Motion Passed.

b. E-Votes

GB 2016-09-27-10: Motion to approve the grade six fieldtrip to Camp Kanawana for the day. The trip is to take place on September 15th, at a cost of \$25.50 per student. Made by Rim Elazab and is seconded by Anna Mondelli with two abstentions because of no response.

Motion Passed.

10. Reports

a. Principal – See Attached

b. Daycare – See Attached

GB 2016-09-27-11: Motion to approve the following field trips on Pedagogical Days.

Sept. 16th – In school dance activity \$8

Oct. 7th – Outing Fundtropolis \$12

Nov. 7th – In school Défi Totem

Nov. 25th – In school Circus activity \$9

Jan. 30th – Outing Camp Bout-en-Train \$18.75

Feb. 13th – Outing Tubing at Mont – Avila \$17.50

Feb. 24th – Outing Laser Tag and Mini Golf \$10.95 Cabane a Sucre Lalande \$14.95

May 26th – Cruise and Labyrinth \$20

Made by Rim Elazab and is seconded by Laura Wittebol all in favor.

Carried Unanimously

c. PPO – See attached

GB 2016-09-27-12: Motion to approve the Earmark Monies for

- Field Trips and in class activities: \$25 Fieldtrips + \$5 in class activities
- Teacher convention: \$1000
- Geordie productions: \$1350
- Teacher / Staff appreciation: \$1500
- K butterfly program: \$400
- K Fun day: \$1000
- Grade 6 Grad: \$1000
- Fun Day: \$2000

Made by Dori Raymond and is seconded by Martine Mardrossian. All in favor.

Carried Unanimously

GB 2016-09-27-13: Motion to approve PPO a petty cash of \$500 with a report of any spending by PPO Chair. Made by Erin Oliver and is seconded by Anna Mondelli. All in favor.

Carried Unanimously

11. Public Question Period (5 min) –

Q: Would it be possible the new caterers offer veggie soups for the students who are vegetarian?

A: Mary Lazaris replies- Yes we can request it.

Q: I will be attending the Parent's Committee, in the case Twin Oaks does not have a representative present, would you like me to take notes to bring to governing board?

A: Mary Lazaris replies, if any information you may have that would pertain to governing board, you can certainly bring it to any governing board meeting during question period.

12. New Business

a. Field Trip Approval –

GB 2016-09-27-14: Motion to approve the following field trips:

- Kindergarten - Acrosport Barani
- Kindergarten - Intermiel
- Kindergarten - Cabane à sucre
- Kindergarten - Picnic in the Park
- Kindergarten and Cycle 1 – Domaine Vert
- Cycle 1 –Camp Boute en Train
- Cycle 1 – Centre de la Nature
- Cycle 1 - Pigmania
- Cycle 2 –Ecomuseum
- Cycle 2 –Camp Bois Boulogne
- Cycle 2 – Geordie Productions
- Cycle 2 – Planaterium
- E33 – Penpals
- E32, E34 – Library Visit
- Grade 4 –Chateau Ramzay
- Grade 5 – Arbraska
- Grade 5 & 6 – Splash and Dash
- Grade 6 –Camp Kanawana
- Grade 6 Ottawa

Made by Catheryne Porsenna and seconded by Anna Mondelli. All in favor

Carried Unanimously

b. School – Wide Activities Approval –

GB 2016-09-27-15: Motion to approve the following School Wide Activities

- Cycle 2 - Wax Hands / Hats
- Grades 4 – 6 – School Dances
- Grade 6 – Year Book
- Grade 2 – Booknic
- Grade 6 – Remembrance Day
- Grade 6 – Spaghetti Dinner

Made by Anna Mondelli and seconded by Rim Elazab All in favor.

Carried Unanimously

c. ECA (Extra – Curricular Activities) –

GB 2016-09-27-16: Motion to approve the following ECA (Extra - Curricular Activities):

- Random Acts of Kindness
- Lunch Time Yoga
- Sports Dans le Grand Gym
- Earth Rangers
- Jump Rope Club
- Cooking Club
- Talent Show

Made by Leonor Paixao and seconded by Dori Raymond. All in favor.

Carried Unanimously

d. Fundraiser Approval –

e. Rentals –

GB 2016-09-27-17: Motion to approve the following Rentals:

- Zumba – Tues, Wed & Thurs Sept. 13th to Nov. 24th minus Oct 27th and Nov 8th at a fee of \$1,553

Made by Jennifer Butler and is seconded by Dori Raymond. All in favor.

Carried Unanimously

GB 2016-09-27-18: Motion to approve the following Activities:

- Karate Sportif – Sept. to June – After School Activity
- Zumba Fitness – Sept. to April – Lunch Activity
- Soccer – Sept. to June – After School Activity
- Little Aces – Oct. to Dec. Lunch Activity

Made by Anna Mondelli and seconded by Rim Elazab. All in favor.

Ellen Denick leaves the room 7:49pm

f. Grade 6 Hoodies –

GB 2016-09-27-19: Motion to approve the grade 6 students to wear the graduating hoodie as part of the school uniform, made by Jennifer Butler and is seconded by Ada DiGenova. All in favor.

Carried Unanimously

Ellen Denick returns to the meeting 7:55pm

13. Public Question Period

Q: Can parents volunteer to the grade 6 camp fieldtrip?

A: Jennifer Butler replies, no parents cannot volunteer, we have staff who will supervise the students.

Q: Can the children wear the pink T-shirts from the anti-bullying for gym class?

A: Mary Lazaris replies, yes they can wear it only for gym.

14. Confirmation of date and time of next GB meeting_– October 19th at 6:15pm

15. Meeting Adjournment_– 8:01 pm

GB 2016-09-27-20: Motion to adjourn the Governing Board meeting at 8:01pm Made by Laura Wittebol and is seconded by Leonor Paixao. All in favor.

Carried Unanimously

Date minutes approved: _____

Chair: _____ **Secretary:** Mandy Lamoureux