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**Minutes of the Governing Board meeting held on
Wednesday, March 21st, 2018 at 6:30PM in Staff Room**

Present: Dena Chronopoulos, Laura Wittebol, Mike Leuzzi, Ellen Dennick, Alain Z. Baric, Catheryne Porsenna, Natalie Codner, Anna Mondelli, Dori Raymond, Ada DiGenova, Erin Oliver, Rim Elazab

Absent: Amanda Diodati

1. Call to Order

Meeting called to order at 6:32pm by the chair Laura Wittebol.

2. Welcome Guests – No Guests

3. Adoption of Agenda

GB 2018-03-21-63: Motion to approve the March 21st, 2018 Governing Board agenda with modification of date on the agenda, made by Dori Raymond and is seconded by Catheryne Porsenna. All in favor

Carried Unanimously.

4. Approval of minutes

a. Feb. 21st, 2018 GB Meeting

GB 2018-03-21-64: Motion for approval of the minutes with modifications of Feb. 21st, 2018 made by Anna Mondelli and seconded by Rim Elazab. Motion carried with one abstention because of absence.

Motion carried.

5. Business Arising from Minutes

a. **Review of Internal Rules of Operation –**

i) Recording Secretary procedures - Laura reads the procedures

ii) E-voting procedures – Laura sent procedures via email

GB 2018-03-21-65: Motion to adopt modified procedures. Made by Dori Raymond and seconded by Erin Olivier. All in favor.

Carried Unanimously.

b. **E-votes – None**

c. Response to Consultations

- i. **Field Trip Policy** – Official response sent to secretary general – see attachment
- ii. **IT Policy** - Official response sent to secretary general - see attachment

6. Reports

- a. **Principal** – See attached report

To add to report:

GB 2018-03-21-66: Motion to confirm that Twin Oaks Governing Board has been advised of the approach by taken by the school as a team, to incorporate career development activities into the curriculum for cycle 3. Made by Rim Elazab and seconded by Catheryne Porsenna. All in favor.

Carried Unanimously.

- b. **Chair** – No report
- c. **Parents' Committee** –

Town Halls will be held by the School Board on March 26, 27 for school board regions north of Laval, and on April 4 in Laval. The goal is to receive feedback from the community of stakeholders on the school board's Commitment to Success Plan for 2018-2022.

The Commitment to Success Plan was briefly discussed and Laura received a presentation she could share with GB member if they so wish.

- d. **Daycare** – See Attached report

Mike Leuzzi arrives 6:51pm

- e. **PPO** – No report

7. Public Question Period -

Question: Regarding the letter sent home to parents about a stranger approaching a student recently. When a stranger rings the bell, do the secretaries have a microphone to communicate with the person?

Answer: No, most schools do not; however if we notice someone at the door we do not recognize we will physically get up and go to the door to ask who they are.

All the children have been taught to not open the door to anyone even if it is their parent.

8. New Business

- a. **ECA/Field Trip Approval** –

GB 2018-03-21-67: Motion to approve the following fieldtrips:

-Grade 5 – Quebec City May 22nd from 7am to 6pm at a cost of 70\$ per student

-Greek Parade March 25th open to all students, no cost

Made by Ellen Dennick and seconded by Dori Raymond. All in favor.

Carried Unanimously.

b. Fundraiser Approval –

GB 2018-03-21-68: Motion to approve the following fundraisers:

- Nickels and Dimes – For the purchase of a new beehive for the Earth Rangers’ beekeeping project
 - A dress-down day April or May - half the money will go to Poppies for Irina (Montreal Children’s Foundation) and the other half will go to Alessia’s Fund.
- Made by Anna Mondelli and seconded by Mike Leuzzi. All in favor.

Carried Unanimously.

c. Rentals Approval -

GB 2018-03-21-69: Motion to approve the following rentals:

- Zumba - April 3rd 2018 to May 23rd, 2018 for a fee of \$831.41
- Soccer– April 10th to May 31st, 2018 for a fee of \$459.90
- Zumba Kids– Feb. 5^h to Apr. 30th, 2018 at a fee of \$229.95

Made by Natalie Codner and is seconded by Erin Olivier. All in favor.

Carried Unanimously.

- d. Consultation on Budget Building Process- Survey (Apr. 16)** – GB members received by e-mail an information package about the school board budget. GB is asked by the School Board to fill in a survey and provide its budget priorities to the School Board. GB filled out survey and submitted it online.

GB 2018-03-21-70: Motion to approve Twin Oaks Governing Board’s responses to the School Board’s Budget Building Process survey. Made by Mike Leuzzi and seconded by Ada DiGenova. All in favor.

Carried Unanimously.

9. Public Question Period – No questions

10. Confirmation of date and time of next GB meeting

- a) April 18th at 6:30pm

11. Meeting Adjournment – 8:06pm

GB 2018-03-21-71: Motion to adjourn the Governing Board meeting at 8:06pm Made by Dori Raymond and is seconded by Laura Wittebol. All in favor.

Carried Unanimously

Date minutes approved: _____

Chair: _____ Secretary: _____