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**Minutes of the Governing Board meeting held on
Wednesday, June 14th, 2017 at 6:15PM in Staff Room**

Present: Mary Lazaris, Laura Wittebol, Anna Mondelli, Rim Elazab, Leonor Paixao,
Catheryne Porsenna, Jennifer Butler, Ada DiGenova, Erin Oliver, Dori Raymond,
Ellen Denick,

Absent: Martine Mardirossian, Deni Guerrera

1. Call to Order

Meeting called to order at 6:25pm by the co-chair Laura Wittebol

2. Adoption of Agenda

GB 2017-06-14-93: Motion to approve the agenda of the meeting of June 14th, 2017.

Made by Dori Raymond and seconded by Anna Mondelli. All in favor.

Carried Unanimously.

3. Approval of Minutes

a) Minutes of May. 17th, 2017 Meeting

GB 2017-06-14-94: Motion to approve the minutes of May. 17th, 2017

Made by Jennifer Butler and seconded by Leonor Paixao. Motion carried with two abstentions because of absence.

Motion Carried.

4. Business Arising from Minutes

a. Review of Internal Rules of Operation - No change

b. E-votes –

GB 2017-06-14-95: Motion to approve to hold a pre-sale of plants prior to the fun fest, due to the abundance of plants in the greenhouse. Made by Erin Oliver and seconded by Rim Elazab. All in favor.

Carried Unanimously.

5. Reports

a. Principal – No report

Mary introduces Ms. Dena Chronopoulos Twin Oaks new principal.

Mary thanks Governing Board for a smooth year.

Martine will be the new daycare technician at Souvenir Elementary, her last day is Friday June 16th, 2017. We wish her all the best. The position for daycare Technician at Twin Oaks has been posted.

Leonor Paixao will present the Outstanding effort award at the grade 6 graduation.

6:35 pm Jennifer Butler leaves the meeting.

- b. **End of Year Report** – Mary will correct and send the end of the year report pamphlet to the parents. The activity report will be available online.

GB 2017-06-14-96: Motion to send report to the parents. Made by Anna Mondelli and seconded by Rim Elazab. All in favor.

Carried Unanimously.

- c. **Chair** – No report
- d. **Parent Committee** – See attached report
- e. **Daycare** – No report

Dori Raymond read a thank you letter to governing board on behalf of Martine Mardirossian.

- f. **PPO** – No report.

PPO representative read a thank you note from PPO chair Patricia Massimo.

6:49 Jennifer Butler returns to meeting.

6. Public Question Period (5 min) –

Q: I just want to say Ms. Lazaris will be greatly missed and we and the PPO very much appreciated everything she has done to support us.

A: By Mary Lazaris, thank you it was a team effort.

7. New Business

- a. **Field Trip Approval** –

GB 2017-06-14-97: Motion to approve the following field trip

- Grade 4 – Parc Isabelle – June 22nd, 2017

Made by Rim Elazab and seconded by Anna Mondelli. All in favor

Carried Unanimously.

- b. **ECA** - None to approve
- c. **Rentals** –

GB 2017-06-14-98: Motion to reduce the rental fee from \$8000 to \$5000 to accommodate the lack of registration.

Made by Rim Elazab and seconded by Laura Wittebol. All in favor

Carried Unanimously

d. Fundraiser Approval – None to approve

6:49pm Jennifer leaves the meeting

8. Public Question Period – No questions

9. Scheduling of 2017-18 General Assembly_–

GB 2017-06-14-99: Motion to approve the General Assembly on Sept. 6th 2017at 7:00pm, made by Leonor Paixao and seconded by Anna Mondelli. All in favor.

Carried Unanimously

10. Meeting Adjournment – 7: 10pm

GB 2017-06-14-100: Motion to adjourn the Governing Board meeting at 7:10pm

Made by Dori Raymond and is seconded by Rim Elazab. All in favor.

Carried Unanimously

Date minutes approved: _____

Chair: _____ **Principal:** _____
Secretary: Mandy Lamoureux