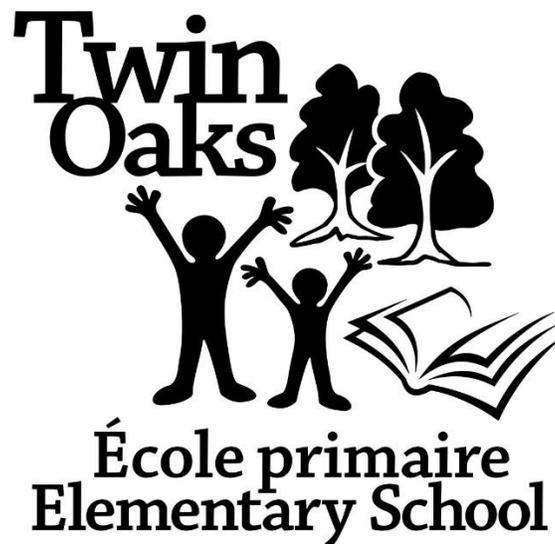


Twin Oaks Elementary School



Governing Board Annual Report

2018-2019

Submitted by

Anna Mondelli, Chairperson

Dena Chronopoulos, Principal



School Context

Twin Oaks Elementary School, situated at 700 Lisane Street in Laval, Quebec, was established in 1962. It is in a residential, middle-class area named Fabreville. A large grassed playground with a climbing apparatus for younger students as well as a more advanced one for the older students, a soccer field and a basketball court for older students are located behind the school. Indoor facilities include a cafeteria, with catering services. The menu of food items offered reflects the MEESR Nutrition Policy. In addition, we have two gymnasiums, one with a stage, and a large glass enclosed library. We regularly provide cultural and sports events, music concerts, celebrations and educational outings. We value and support numerous community and national causes. A MEESR Daycare service is offered before and after school. Over 260 students are enrolled in the daycare program. Twin Oaks Elementary School prides itself on being a learning community in which academic excellence, and strong social values are the basis for becoming lifelong learners.

Enrollment is currently at 559 students of multiple ethnic origins. English is listed as the primary language spoken at home. Subject areas are taught in French and English, the subject time allocation being 60% English and 40% French. The teaching staff is largely bilingual and the majority is female. Twin Oaks Elementary provides a safe environment for all students and promotes safe and respectful interactions among our students. Our anti bullying and anti-violence (ABAV plan) policy is firmly in place. A code of conduct policy is passed each year at the Governing Board level and is given to all parents via the student agenda. A program for rewarding positive behaviors (*Caught Being Good*) is in place.

We have a diverse staff at TOES. Along with the Principal, and 1 Vice-Principal, there are over 35 teachers. There are 13 attendants, 1.8 secretaries. In addition, we have 1 part-time Behaviour Technician, 1 Psychologist, 1 Librarian, 1 Nurse, 1 Social Worker, and 2.5 caretakers.

Student engagement is an important consideration of the teaching staff. Project-based activities and the use of technology continue to be incorporated in the classroom, and will continue to be incorporated in the development of lesson plans next year. The school is equipped with a wireless network, access to computers and iPads and many new additions have been installed to align ourselves as a 21st Century learning institution.

Students, in addition to their MELS curriculum, participate in a variety of activities. A complete list of initiatives is outlined within our GB Standing Resolutions (Appendix 1). Several highlights are as follows:

- Terry Fox Run
- Remembrance Day Ceremony
- Community Breakfast
- Winter Carnival
- Spirit week

- ECA activities
- Sports Clubs
- Leadership initiatives
- Organized Inter-school Sports Competitions (RSEQ) –soccer, floor hockey, basketball
- Intra-mural sports activities
- School Dance
- School trips-local
- Career/World Fair
- Assemblies
- Grade 6 graduation
- Fundraisers
- Young Authors Initiative/Wall Calendar Contest
- End of Year Barbecue/Carnival (June)
- Talent Show

Programs Available:

- Universal Design and Learning approach to teaching/classrooms
- Restorative Practices (Social Justice)
- Mindfulness Program
- Bouge en Cube-On the Move-Force 4-ACTIVE SCHOOL INITIATIVE
- Brain Breaks
- Positive Behavior Support through Positive Behavior Plans
- SOS Learn
- Daily Remediation provided by teachers
- Rosetta Stone (FSL support)
- Resource/LLI Program (literacy)
- Language/Dyslexia intense intervention
- Sensory Room
- École en Santé
- Special Measures- Culture in Schools
- Individual Education Plans for students with special needs

Governing Board

Membership

The Twin Oaks Elementary School Governing Board is comprised of 6 parents, 3 teachers, 2 support staff, and the Principal attend all meetings.

- Chairperson: Anna Mondelli – *1 year term*
- Alternate Chairperson: Natalie Codner- *1 year term*
- Parent Representative: Alain Baric – *1 year term*
- Parent Representative: Anna Mondelli - *2 year term*
- Parent Representative: Rim Elazab - *2 year term*
- Parent Representative: Patrizia Bellezza – *2 year term*
- Parent Representative: Manda Zalac - *2 year term*
- Parent Representative: Nathalie Codner - *1 year term*
- Parent Committee Representative: Natalie Codner - *1 year term*
- Parent Committee Alternate Representative: Patrizia Bellezza- *1 year term*
- Teacher: Debbie Godin - *1 year term*
- Teacher: Mike Leuzzi - *1 year term*
- Teacher: Ellen Dennick - *1 year term*
- Daycare staff: Sabrina Valletta- *1 year term*
- Support Staff: Dorinda Raymond - *1 year term*
- EX OFFICIO: Principal: Dena Chronopoulos
- Secretary: Lucia De Fanti

Brief Description of Meetings

- GB meetings – Starting Time: 6:30 p.m.
- GB meetings are held once a month from September – June. This year, we conducted 9 meetings in total.
- GB dates are fixed at first meeting in September.
- Agenda is prepared by the Chairperson and discussed with the Principal- issued five days prior to the GB meeting.
- GB agendas, minutes, and reports are issued by email before the GB meeting.
- Parent guests have 10 minutes to express any questions.

Main Decisions Taken and Subjects discussed in 2018- 2019:

- Internal Rules of Procedure
- Standards and Procedures of Evaluation
- Anti-Bullying/Anti-Violence Plan
- Calendar
- Programs of Study
- School Field Trips
- Fundraising
- Use of Premises - Rentals
- Budgetary Consultation/Budget Approval/Annual Budget
- Budget Building Process Consultation
- Subject-Time Allocation 2018-19
- Guest speakers and presentations
- Dress Code – Code of Conduct
- School Fees 2018-19
- School Organization
- Consultation on the Criteria for the Selection of a Principal
- Deeds of Establishment
- Enrollment Criteria
- Transport – the use of STL, change of hours
- School Safety Zones

Twin Oaks has a dedicated Governing Board and Parent Participation Organization. Both Committees meet regularly and have demonstrated their commitment and interest to school improvement.

Recommended priorities for the coming year 2019-2020

- Continue to fulfill legislative requirements as laid out in the Quebec Education Act. The Governing Boards' decisions were always made in respect to the school's mission statement: ***Twin Oaks Elementary School provides a solid educational foundation to achieve both academic and personal growth. Our goal is to develop responsible citizens and life-long learners. Through a committed partnership between students, staff and community, we are dedicated to uphold diversity and mutual respect.***