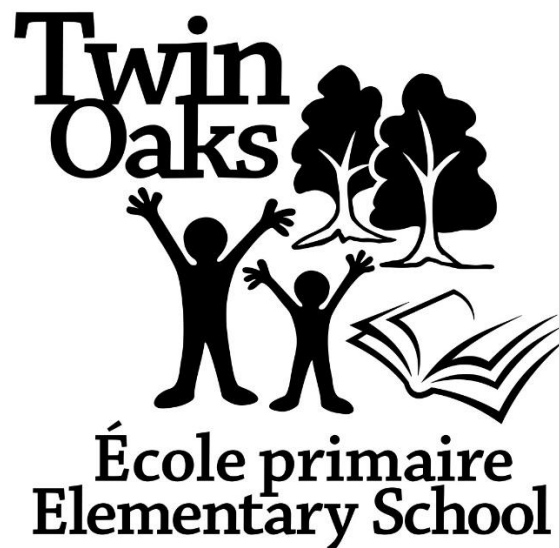


Twin Oaks Elementary School



Governing Board Annual Report

2017-2018

Submitted by

Laura Wittebol, Chairperson

Dena Chronopoulos, Principal



School Context

Twin Oaks Elementary School, situated at 700 Lisane Street in Laval, Quebec, was established in 1962. It is in a residential, middle-class area named Fabreville. A large grassed playground with a climbing apparatus for younger students as well as a more advanced one for the older students, a soccer field and a basketball court for older students are located behind the school. Indoor facilities include a cafeteria, with catering services. The menu of food items offered reflects the MEESR Nutrition Policy. In addition, we have two gymnasiums, one with a stage, and a large glass enclosed library. We regularly provide cultural and sports events, music concerts, celebrations and educational outings. We value and support numerous community and national causes. A MEESR Daycare service is offered before and after school. Over 230 students are enrolled in the daycare program. Twin Oaks Elementary School prides itself on being a learning community in which academic excellence, and strong social values are the basis for becoming lifelong learners.

Enrollment is currently at 525 students of multiple ethnic origins. English is listed as the primary language spoken at home for 71% of our students. Subject areas are taught in French and English, the subject time allocation being approximately 70% English and 30% French. The teaching staff is largely bilingual and the majority is female. Twin Oaks Elementary provides a safe environment for all students and promotes safe and respectful interactions among our students. Our anti bullying and anti-violence (ABAV plan) policy is firmly in place. A code of conduct policy is passed each year at the Governing Board level and is given to all parents via the student agenda. A program for rewarding positive behaviors (*Caught Being Good*) is in place.

We have a diverse staff at TOES. Along with the Principal, and 1 Vice-Principal, there are over 35 teachers. There are 8 attendants, 1.8 secretaries. In addition, we have 1 part-time Behaviour Technician, 1 Psychologist, 1 Librarian, 1 Nurse, 1 Social Worker, and 2.5 caretakers.

Student engagement is an important consideration of the teaching staff. Project-based activities and the use of technology continue to be incorporated in the classroom, and will continue to be incorporated in the development of lesson plans next year. The school is equipped with a wireless network, access to computers and iPads and many new additions have been installed to align ourselves as a 21st Century learning institution.

Students, in addition to their MELS curriculum, participate in a variety of activities. A complete list of initiatives is outlined within our GB Standing Resolutions (Appendix 1). Several highlights are as follows:

- Terry Fox Run
- Remembrance Day Ceremony
- Community Breakfast
- Winter Carnival
- Spirit week

- ECA activities
- Sports Clubs
- Leadership initiatives
- Organized Inter-school Sports Competitions (RSEQ) –soccer, floor hockey, basketball
- Intra-mural sports activities
- School Dance
- School trips-local
- Career/World Fair
- Assemblies
- Grade 6 graduation
- Fundraisers
- Young Authors Initiative/Wall Calendar Contest
- End of Year Barbecue/Carnival (June)
- Talent Show

Programs Available:

- Universal Design and Learning approach to teaching/classrooms
- Restorative Practices (Social Justice)
- Mindfulness Program
- Bouge en Cube-On the Move-Force 4-ACTIVE SCHOOL INITIATIVE
- Brain Breaks
- Positive Behavior Support through Positive Behavior Plans
- SOS Learn
- Daily Remediation provided by teachers
- Rosetta Stone (FSL support)
- Resource
- Language/Dyslexia intense intervention
- Sensory Room
- École en Santé
- Special Measures- Culture in Schools
- Individual Education Plans for students with special needs

Governing Board

Membership

The Twin Oaks Elementary School Governing Board is comprised of 6 parents, 4 teachers, 2 support staff, and the Principal attend all meetings.

- Chairperson: Laura Wittebol - *1 year term*
- Alternate Chairperson: Anna Mondelli - *1 year term*
- Parent Representative: Alain Baric - *2 year term*
- Parent Representative: Anna Mondelli - *1 year term*
- Parent Representative: Rim Elazab - *2 year term*
- Parent Representative: Catheryne Porsenna - *1 year term*
- Parent Representative: Nathalie Codner - *2 year term*
- Parent Committee Representative: Laura Wittebol - *1 year term*
- Parent Committee Alternate Representative: Natalie Codner - *1 year term*
- Teacher: Erin Oliver - *1 year term*
- Teacher: Mike Leuzzi - *1 year term*
- Teacher: Ada Di Genova - *1 year term*
- Teacher: Ellen Dennick - *1 year term*
- Community Representative: Melissa Toteria - *annual term*
- Daycare staff: Amanda Diodati - *1 year term*
- Support Staff: Dorinda Raymond - *1 year term*
- EX OFFICIO: Principal: Dena Chronopoulos
- Secretary: Mandy Lamoureux

Brief Description of Meetings

- GB meetings – Starting Time: 6:30 p.m.
- GB meetings are held once a month from September – June. This year, we conducted 9 meetings in total.
- GB dates are fixed at first meeting in September.
- Agenda is prepared by the Chairperson and discussed with the Principal- issued five days prior to the GB meeting.
- GB agendas, minutes, and reports are issued by email before the GB meeting.
- Parent guests have 10 minutes to express any questions.

Main Decisions Taken and Subjects discussed in 2017- 2018:

- Internal Rules of Procedure
- Standards and Procedures of Evaluation
- Anti-Bullying/Anti-Violence Plan
- Calendar
- Programs of Study
- School Field Trips
- Fundraising
- Use of Premises - Rentals
- Budgetary Consultation/Budget Approval/Annual Budget
- Budget Building Process Consultation
- Capital Projects for the School
- Cafeteria
- Subject-Time Allocation 2016-17
- Guest speakers and presentations
- Dress Code – Code of Conduct
- School Fees 2018-19
- School Organization
- Consultation on the Criteria for the Selection of a Principal
- Deeds of Establishment
- Enrollment Criteria
- Transport – the use of STL, change of hours
- School Safety Zones

Twin Oaks has a dedicated Governing Board and Parent Participation Organization. Both Committees meet regularly and have demonstrated their commitment and interest to school improvement.

Recommended priorities for the coming year 2018-2019

- Continue to fulfill legislative requirements as laid out in the Quebec Education Act. The Governing Boards' decisions were always made in respect to the school's mission statement: ***Twin Oaks Elementary School provides a solid educational foundation to achieve both academic and personal growth. Our goal is to develop responsible citizens and life-long learners. Through a committed partnership between students, staff and community, we are dedicated to uphold diversity and mutual respect.***

AUGUST

29 CURRICULUM NIGHT/MEET THE TEACHER

SEPTEMBER

04 LABOUR DAY – NO SCHOOL

06 GENERAL ASSEMBLY OF PARENTS

14 SCHOOL PHOTO DAY

15 GRADE 6 CAMP KANAWANA TRIP

21 CORN ROAST/WELCOME DAY

22 PEDAGOGICAL DAY – NO SCHOOL

28 TERRY FOX RUN

OCTOBER

02 ICE CREAM TRUCK VISIT

03 GRADE 5 GPS ADVENTURE FIELD TRIP

06 PEDAGOGICAL DAY - NO SCHOOL

09 PEDAGOGICAL DAY – NO SCHOOL

10 THANKSGIVING - NO SCHOOL

13 GRADE 2 PARC MADELINE FIELD TRIP

13 FIRST COMMUNICATION GOES HOME

17 GRADE 3 VERDUN CIRCUS SCHOOL FIELD TRIP

27 SPOOKY SPAGHETTI DINNER FUNDRAISER

30 PEDAGOGICAL DAY – NO SCHOOL

AFTER SCHOOL SOCCER & KARATE (YEAR LONG)

NOVEMBER

09 END OF TERM 1

09 VETERANS & PEACEKEEPERS LUNCH

10 PEDAGOGICAL DAY - NO SCHOOL

17-23 SCHOLASTIC BOOK FAIR

17 PPO MOVIE NIGHT

21 REPORT CARDS TERM 1

22 PARENT-TEACHER NIGHT

23 GEORDIE PRODUCTIONS THEATRE PERFORMANCE

24 PEDAGOGICAL DAY - NO SCHOOL

DECEMBER

1 CYCLE 2 MOVIE TRIP

14 HOLIDAY DANCE GRADE 4-5-6

15-21 SANTA SHOP SALE

22 COMMUNITY BREAKFAST

23-31 HOLIDAY BREAK – NO SCHOOL

JANUARY

01-08 HOLIDAY BREAK – NO SCHOOL

09 FIRST DAY BACK FROM HOLIDAYS

16 PET THERAPY (TUESDAYS)

18 SKI TRIPS BEGIN UNTIL MARCH

19 LSA BAND PERFORMANCE

24 GRADE 5 SCIENCE CENTER FIELD TRIP

29 CYCLE 2 MAISON DES ARTS TRIP

FEBRUARY

02 KINDERGARTEN TRIP ACROSPORT BARANI

02 GRADE 5 ROBOTICS TRIP

02 GRADE 6 CDC PONT-VIAU TRIP

09/23/26 GRADE 5 SKATING

12 PEDAGOGICAL DAY - NO SCHOOL

13 GRADE 2 FRIENDSHIP WORKSHOP

14-16 BUS SAFETY

16 DANCE GRADES 4-5-6

16-27 CIRCUS ACTIVITY

19 GRADE 3-4-5-6 TUBING TRIP

19 GRADE K-1-2 CAMP BOUTE EN TRAIN TRIP

28-MARCH 1 CANADA CABIN

MARCH

02 GRADE 5 SKATING

05-9 SPRING BREAK – NO SCHOOL

15 TERM II AWARD ASSEMBLY

19-23 DEFI MOI J'CROQUE

24 PPO COMEDY NIGHT FUNDRAISER

30 GOOD FRIDAY - NO SCHOOL

APRIL

2 PEDAGOGICAL DAY - NO SCHOOL

BEE THE CHANGE CAMPAIGN (ALL MONTH)

03/05 GRADE 4 CHATEAU-RAMEZAY TRIP

10-12 FRENCH SCHOLASTIC BOOK FAIR

12 STUDENT-LED PORTFOLIO NIGHT

13 GRADE 6 GRAD PHOTO DAY

16-19 EARTH RANGERS LITTER-LESS LUNCH

20 PPO MOVIE NIGHT

24 TOONIES FOR IRINA & ALESIA

27 PEDAGOGICAL DAY – NO SCHOOL

MAY
DEFI PIERRE LAVOIE (ALL MONTH)
01 GRADE 6 MAISON AMERIENDIENNE TRIP
04 SPRING CONCERT
07-11 SPIRIT WEEK AGAINST BULLYING
08 GRADE 5 FIRE SAFETY PRESENTATION
09 STORY TELLING WITH CAT IN THE HAT
11 KINDERGARTEN TRIP INTER-MIEL
11 CYCLE 1 ECO-MUSEUM SLEEP-OVER
21 VICTORIA DAY - NO SCHOOL
22 GRADE 5 QUEBEC CITY FIELD TRIP
22-25 GRADE 6 OTTAWA TRIP
23 CYCLE 2 RICK CLIMBING TRIP
25 PEDAGOGICAL DAY - NO SCHOOL
31 CYCLE 1 THEATRE TRIP
31 GRADE 4-5-6 DANCE

JUNE
08 KINDERGARTEN RODEO
11 K AND CYCLE 1 DOMAINE VERT TRIP
12 BARBOUE (TALENT SHOW)
15 GRADE 6 GRADUATION
19-22 GRADE 6 CAMP KANAWANA
22 LAST DAY OF SCHOOL
24 ST-JEAN BAPTISTE HOLIDAY